

TENDER NOTICE FOR SERVICES

Bank of Azad Jammu and Kashmir is a fast growing commercial Bank having its operations in Azad Jammu & Kashmir with a network of 85 branches. The Bank intends to hire the *Services of Companies for Janitorial / Cleaning Services at Bank of AJK for the year 2024-25* under AJK PPRA Rules 2017 on "Single Stage – Two Envelop Bidding Process" on following terms and conditions:

- The detailed scope of work is mentioned in the bidding documents/RFP.
- Bidding documents will be immediately available after this publication and may be obtained on payment of Rs. 2,000/- (Non-Refundable) in the name of "Bank of AJK" in shape of CDR, on the name of Bank of AJ&K, against written request on any working day (Monday to Friday) between 09:00 AM to 05:00 PM on or before 09-01-2024 from the office of Establishment Section, Operations Division, Head Office Bank Square Chatter, Domel Muzaffarabad AJ&K.
- The bid security, Rs. 100,000/- of the cost of bid must be submitted in the form of CDR/pay order/demand draft/banker's cheque in the name of Bank of AJK. No tender will be accepted without Bid Security and such tender(s) will be rejected out rightly.
- Incomplete/ conditional bid bearing cutting/over writing without authentication will not be considered.
- Bids must be delivered to the address below on or 10-01-2024 at 4:00 PM.
- Bid opening will be held on 10-01-2024 at 4:30 PM.
- Price must be quoted inclusive of all taxes.
- Blacklisted firms/Companies/Suppliers/Distributers/Contractors/Bidders are prohibited from participation. All bidders shall furnish an affidavit/Certificate that they are neither blacklisted nor in conflict with Government anywhere in territory of the State of the AJK, Federally Administrated Areas or Islamic Republic of Pakistan.
- Evaluation report/award of contract shall also be displayed at AJK PPRA Website.
- Valid NTN/GST Registration Certificated required with the bid.
- Minimum wage rate must be observed as per Govt. Law.
- Bank of AJK having its Head Office at Muzaffarabad and 4 regions (Muzaffarabad, Rawalakot, Mirpur and Kotli) including 85 branches all over AJK. The bank reserves the right to assign the project to a single company or assign region wise to multiple companies.
- The Committee reserves right to accept or reject any or all the bids as per AJKPPRA Rules 2017.
- This advertisement is uploaded on both websites of AJKPPRA (www.ajkppra.gov.pk) and BAJK (www.bankajk.com).
- Bank will not be responsible for any cost incurred in submission of documents.
- Address for submission/venue of opening of Tender Documents are as under:


Divisional Head Operations
Bank of AJK, Head Office, Bank Square, Chatter
Muzaffarabad, AJK
Phone No. +92 5822 924244-5

Head Office: Bank Square, Chatter Domel, Muzaffarabad, Azad Kashmir. Tel:05822-924244-5, Fax:05822-921983